1. Achberger: Kitchen reorganization question
   a. LSA wants to work with LEC to organize kitchen supplies overall, and
   b. LSA wants to clarify the policy for disposable vs. reusable supplies for events
      (e.g. Staff Awards in Green Room)
      i. LEC recommends bringing in Susie Garmo and Mary Schueller to devise/refine policy
      ii. Potential solutions include
         1. Labeling cabinets
         2. Specifying “leftover disposable product” storage area
         3. Reviving “LEC dishwasher duty” or all-staff sign-up procedure
            a. LSA could coordinate
            b. Achberger will ask Garmo/Schueller and follow up w/ LSA/LEC

2. Kriss’ file from Erin Weller—decide whether to keep or give to SPC
   a. Give to Peter as potential SPC ephemera

3. Updates on fall 2018 event planning
   a. From Sarah: potential talk from a graduate student involved in the community sustainability/organic farmer training programs on seed libraries
   b. East Lansing wastewater talk (Spaniolo) - may plan as panel for spring?

4. August 3 PR deadline
   a. From Katie Diamond: “All event coordinators will be asked to attend a training session with Shelby regarding the new event intake form and be given a link to access it.”
   b. Jonah will attend training session and report back to LEC

5. Additional Items?
   a. Recruiting / New member
      i. Lia Spaniolo joins
      ii. Jonah will copy interested party (Kasey Wilson) RE: next month’s meeting
   b. Google Doc repository for LEC minutes?
      i. Committee says no