Meeting Minutes 08/27/2019

Present:
Scout Calvert
Loretta Crum
Sruthin Gaddam
Lisa Lorenzo
Stephanie Perentesis

Regrets:
Susan Kendall
Jonah Magar
Eric Tans

LEC Guidelines
Roles
● The chair books the conference rooms for LEC meetings
● All of the chair responsibilities are fine with Scout and will delegate as need be.
● New people are encouraged to apply after two consecutive terms
● If people have chosen someone needs to serve more than 2 terms in a row and evaluation must be done.
● No term limits are set at this moment.

Special circumstances
● Added an amendment to section 1.5 regarding the chair leaving the committee or have to step down.

Recorder duties
● The recorder will solicit ideas one week before the meetings and distribute the agenda one day before the meeting.
● Carryover items fall under the recorder duties.

Voting on content/projects/issues/proposals
● Decided that settlement will be by simple majority.

Amending the guidelines
● Any one in the committee can propose a guideline.
● Using acclamation to adopt new guidelines.
● Can guidelines be adopted or amended by acclamation? We have to adopt before amending guidelines.

Do we need anything else to govern everything else?

Composting
● The lids need to be washed on a regular basis (once a semester)?
• Loretta will be asking Jonah to contact the people at the top for proper maintenance of the compost bins

Announcements
• The green roof is almost done.
• Add the announcement in the news letter.

Other items
• Decided to take out the chair column on the website.
• Keep the revolving recorder as it is.
• Scout will resend the link to the in vitro meat recording.